Longton Primary School PTFA Minutes

**6th November 2019**

**Attendance:**

Alex Matchett – Chair, Emma Chandler, Helen Dixon, Claire Scanlan, Linda Masterson, Becky Catterall, Sue Hothersall, Becky Bradley, Suzie Dunbar, Rebecca Jackson, Beth Kay, Erin Leigh, Kelly McDowell, Iain Pearson.

**Apologies:**

Julie Brown, Sara Crayston, Miss Reynolds,

**Welcome:**

Alex Welcomed everyone to the meeting

**Minutes of Previous Meeting:**

No one had any comments

**Past Events:**

* Clarins Night – Raised £303, low ticket sales, consider running events for families to attend.
* Beetle Drive - £47.88, next year option to do a treasure hunt instead.
* Halloween Disco - £520, very well attended.

**Upcoming Events:**

**Film Night 13th November** – Film is Small foot, tickets on sale. Hot Choc, Hot Vimto and Party Rings – Emma shopping.

**Winter Warmer 30th November** –

* Raffle Tickets going out Monday 11th November
* Banner is in cupboard, Becky doing date sticker, ask Ram’s to put up.
* Santa’s Grotto - £3 per child then £2 per sibling. Linda organizing time slots, Kelly & Helen Elves. Moving to the outdoor chalet, Helen to decorate. Helen & Emma getting Selection Boxes.
* Food – Kelly to do shopping, 4x Turkey crowns to be cooked by volunteers and brought to school. Helen doing stuffing and pigs in blankets. Veg option. Helen asking Spar for bread buns.
* Drinks – Wine and Prosecco in cupboard, buy mulled wine plus fruit, 2 cases of beer and choc milk with marshmallows for kids.
* Stalls have been allocated as follows: YR-Tuck Shop & Cakes; Y1-Teddy Stall; Y2-Bar; Y3- Hot Food; Y4- Bottle Tombola; Y5- Water to Wine; Y6 Choc Tombola plus Craft Room. Charlie doing face painting. Sandy and Becky having stalls. Year 6 having 5 stalls. Kids Club stall in their room. Alex to do layout.
* Raffle Prizes – Helen doing great, Linda to send out a mail asking parents with businesses to donate.
* Suzie has offered to produce a film showcasing what PTFA have bought and what we are fundraising for to be shown in the hall during the day.

**Christmas Shop 13th December** Julie sorted!

**Breakfast With Santa** Linda to order food.

**Film Night 4th February**

**Valentines Disco 13th February**

**Funding Requests:**

* CCTV £4,425 plus VAT – agreed – Linda to pay.
* Year 5 & 6 shared iPads upgrade £11,000 – looking at alternative options (Chromebook £180 each x 32 = £5760) **4 Chromebooks have been purchased to trial.**
* Outdoor path lighting – £400, now fitted – Linda to pay.
* Reading Chalets – Been paid for by external source

We agreed we would fund the above as our priorities for the coming year.

**AOB:** Received £380 from Walmer Bridge Football, thank you!

Meeting closed and Alex thank everyone for attending and their support

**Next Meeting and AGM to be held on Tuesday 21st January 2020 at 6:45pm**